

# St Adrian's Catholic Primary School

## Welcome to Reception Class



St Adrian's Catholic Primary School  
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St Albans  
AL1 2PB  
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[admin@stadrians.herts.sch.uk](mailto:admin@stadrians.herts.sch.uk)

Headteacher: Mr Dominic Bedford  
School Secretary: Mrs. Janet Flint

# St Adrian's Catholic Primary School

## Our Mission Statement

***To learn, to love, to live***  
**as a community of God with Christ as our teacher**

Within the love of God our Father, we seek to be a welcoming community, where each person is valued and enabled to grow, where gifts are nurtured, differences treasured and all are cared for.

Learning, loving and living together in a rapidly changing world, we believe our school is a sign of God's Kingdom of Love, allowing each of us to move confidently into the future following the path of Jesus.

And so, as a community of children, staff, parents and governors, we strive:

- to develop and sustain a sense of God's presence in our lives
- to develop self-confidence and independence, with a sense of worth and self-esteem
- to recognise and value all people with their diversity of gifts, cultures and faiths
- to have consideration for others, learning to work together with a sense of social responsibility and compassion
- to help everyone feel valued and confident as an individual and part of a loving community
- to promote a zest for learning and a passion for life's opportunities
- to become the best that we can be personally and academically



# Families and Practitioners working together

***“Children make rapid progress in the Nursery and Reception classes and by the end of the Reception Year the proportion reaching a good level of development is above the national average. Children are extremely well prepared to start Year 1.”***

**St Adrian’s OFSTED October 2016**

Starting school is a big step for both you and your child. At St Adrian’s we work hard to ensure that your child settles quickly into school life and has a happy start to their education.

We value a good relationship with you, the parents, carers and families, as this plays a fundamental part in the settling in process, and indeed in the rest of your child’s time at school. Your child’s education is a two way process, between home and school and, therefore, you are always welcome to discuss any comments, questions or suggestions that you may wish to share with us.

In Reception class, the Class Teacher is your child’s key worker.









We aim to promote equal opportunities in all aspects of school life and to promote the welfare of all pupils and their academic achievement, irrespective of age, gender, ethnicity or disability.

St. Adrian’s Catholic Primary School has a home school agreement that seeks to develop a positive partnership between the school, the family and the child. We hope that you will share this with your son or daughter and support the principles behind it.



# School Times

Below is a sample timetable, although timings are approximate and vary depending upon the needs of the children. Children are also involved in collective worship, either in the hall or classroom.

08.45	Doors Open – funky fingers session	
09.00	Registration/morning prayer/welcome time	
09.15	Adult directed learning (Letters and Sounds)	abc
09.45	Child initiated learning including snack and outside play	 
11.15	Group time	
11.30	Singing and rhyme time	
12.00	Lunch time prayer/lunch time, outside play	
12.50	Story time and guided reading	
13.15	Adult directed learning (Maths or Religious Education)	 
13.45	Child initiated learning including outside play	
15.00	Story time	
15.15	Home time prayer/school ends	

**Home time on a Friday afternoon is at 1:30pm.**

# Uniform and Dress Code

please ensure that all items are labelled clearly

## Winter Uniform

### Boys

Royal blue sweater with school crest  
White shirt & school tie  
Grey trousers  
Grey socks

### Girls

Royal blue sweater or cardigan with school crest.  
White shirt & school tie  
Grey skirt or pinafore  
Grey tights or grey or white socks

## Summer uniform

### Boys

Sweater as winter  
Short grey trousers  
Grey socks

### Girls

Sweater or cardigan as winter  
Summer dress mid blue check (not stripes)  
White socks (not trainer socks)

## PE Kit

### Boys and Girls

St. Adrian's PE shirt (available from Stevensons)  
Blue shorts.  
Dark tracksuit bottoms and sweatshirt  
Trainers

Please provide named wellington boots that can be kept in class so that the children can play outside in all weathers!

School book bags, sunhats and PE bags are available from the School Office. These can be purchased for £3.50 each via the Gateway payment page The School Office will deliver them to your class teacher.

School sweaters, ties and PE t shirts are available from Stevensons School outfitters,  
131-135 Victoria Street  
St Albans, Herts. AL1 3XS

Email: [stacustomerservices@stevensons.co.uk](mailto:stacustomerservices@stevensons.co.uk)

Phone: 01727 853262

<https://www.stevensons.co.uk/our-branches/st-albans/1>

# All about Reception Class

## Book bags

Send your child into school every day with the St. Adrian's book bag. Items, such as reading materials, will be used during class time. This also supports valuable independence skills, as children are encouraged to organise their own belongings. Books bags are available through the school Gateway payment page.

## Drinks and Snacks

Children have a morning snack of fruit or vegetables which is provided free of charge. Milk can be ordered for your child via the school Gateway payment page.

Please provide your child with an easy to use water bottle. Children are encouraged to drink whenever they need to and refill their bottles independently. Clearly name your child's water bottle.

We ask for a voluntary contribution of £4.00 per half term to help pay towards additional snacks and additional activity resources. This can be paid via the school Gateway payment page.

## Physical Education

Reception children will be changing for PE once or twice a week, so please ensure that they can dress and undress themselves as independently as possible. Adults assist with top buttons and ties, but children are expected to learn how to do the rest by themselves. It will help your child to feel confident and self-assured if they can show everyone how whizzy they are at getting changed!

## Toilet training

Unless there is a medical need, children must use the toilet independently and also clean themselves afterwards. Do not be concerned if an 'accident' occurs at school. This can happen for a number of reasons, frequently because your child was highly involved in their learning and just didn't reach the toilet in time! Generally, a relaxed attitude leads to fewer accidents and then they stop altogether. Please discuss any concerns with a member of staff.

# Keeping your child safe at St. Adrian's

## Punctuality

Lateness should be avoided at all times both at the start and the end of the school day. Between 8.45 and 9.00 am important learning activities take place which support your child's learning and development. Classroom doors will be closed at 9:00am and classroom practitioners are asked not to open the door after this time for reasons of safety. Should you arrive after 9:00am, please report to the School Office to register your child.

If your child is going home with another adult, please inform a member of the Foundation staff or Mrs Flint, our Office Manger. If at all possible, introduce the alternative adult to us. We will not be able to hand your child over to an unknown adult.

## Absences

If your child is ill or is unable to attend school, please let the School Office know the reason for absence via a telephone message. The school telephone number is: Tel: +44 (0)1727 852687. Absences during term time are not normally authorised. However, in exceptional circumstances, a Leave of Absence form can be obtained from the School Office.

## Taking care: Medical issues

If a child is taken ill at school, parents are notified so that their child can be collected from school. ***Please let us know immediately if your emergency contact numbers or personal phone numbers change.***

## Allergies

If your child has any medical conditions, including allergies, asthma or eczema, please complete a medical form, this should be returned to the School Office. You can find the medical form on our school website under Parent Information/New Entrant documents.

## Medication

If your child requires any medication, such as asthma or Epipen, hand it into the School Office in a plastic container, clearly labelled with your child's name and list of contents. Please keep a note of the 'use by date' at home. It is your responsibility to replace medication as required. Please ensure that you have completed a medical form that indicates when and how the medication should be administered. Again, the form is available on our website under Parent Information/New Entrant documents.

## **Sickness and Diarrhoea**

After being sick or suffering from diarrhoea, children must be kept at home until a full 48 hours has passed since the last bout.

## **Hair and Head lice**

If your child has shoulder length hair, it must be tied back at all times as this minimises the spread of head lice. Head lice are a nuisance that affect all schools. Please inspect your child's hair for head lice each week. Do not send your child to school with live head lice, treat the hair and bring your child into school as soon as you have done this. Following this, continue to check your child's hair and use a head lice comb to minimise any recurrence.

## **Sun Protection**

Children need to wear a school sunhat and come to school wearing the necessary sun protection on hot days. Reception children may bring in a named spray/roll-on bottle of sunscreen that they know how to apply themselves. However, we will assist your child.

## **Suitable clothing**

Whatever the weather, to ensure that your child can always enjoy the outside environment, please send your child into school with a coat every day; a light raincoat in the summer and a very well insulated coat, with a hood, for the winter.

# **Additional Educational needs**

The school is wholly inclusive and upholds parents' right for their child to be educated in a mainstream school.

The parent, classroom practitioners or a Health Professional may identify children with additional needs in a variety of ways, before the child starts school, or whilst the child is at school.

Any additional needs your child may have will first be discussed with you and the appropriate support will be put in place.



Some children need extra help for a short time: others may need a long-term programme of support. For minor learning challenges, early years practitioners in school provide additional support in classrooms and, when appropriate, take small groups to work on a planned programme of activities. The support of parents at this time is invaluable.

Children with additional needs may be given a Learning Plan which sets out the steps they will follow in order to achieve their learning targets. Learning Plans are reviewed each term, discussed and agreed with parents.

For any child with an Education, Health, Care Plan of additional needs, review meetings to discuss progress and provision will be held between school staff, parents and any other external professionals involved with the child.

Additional needs are not just about children experiencing difficulties - more able children are identified and appropriately challenging activities are provided to ensure they reach their full potential.

Further information regarding the school's special education needs policy can be found on the school website:

<https://stadrians.herts.sch.uk/2020/03/send/>

## Additional Information

### **Special items from home**

Children are not encouraged to bring in toys from home as lost or broken items can be distressing. However, children are welcome to bring into school items that are connected to the current topic or are of interest in respect of learning. Please discuss with your child what they are bringing in as this will help them to talk about it when sharing their item with the class.

### **Walk to School**

Children are encouraged to walk, scoot or bike to school if possible. If a bike or scooter is brought to school, they should be taken home again when your child is dropped off or stored at the bike rack, in the main car park.

# Useful websites

[www.stadrians.herts.sch.uk](http://www.stadrians.herts.sch.uk)

Early Years Foundation Stage Curriculum

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/974907/EYFS\\_framework\\_-\\_March\\_2021.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/974907/EYFS_framework_-_March_2021.pdf)

Family Centre Service

[www.hertsmere-children.co.uk](http://www.hertsmere-children.co.uk)

<http://www.education.gov.uk/>

[www.lovelybooks.co.uk](http://www.lovelybooks.co.uk)

[www.phonicsplay.co.uk](http://www.phonicsplay.co.uk)

[www.topmarks.co.uk](http://www.topmarks.co.uk)

[www.familylives.org.uk](http://www.familylives.org.uk)