

# Charging and Remissions Policy

## St. Adrian's Catholic Primary School



'To Learn, To Love, To Live as a Community of God with Christ as our Teacher'

[www.stadrians.herts.sch.uk](http://www.stadrians.herts.sch.uk)

**Approved by:** Full Governing Body

**Date:** January 2020

**Last reviewed on:** 2018

**Next review due by:** January 2022



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### 1. Introduction

1.1 At St Adrian's school, all education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum with the exception of group or individual music tuition fees.

### 2. Voluntary contributions

2.1 When organising school trips or visits which enrich the curriculum and educational experience of the children, the school invites parents to contribute to the cost of the trip. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children any differently from any others.

2.2 If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity. Sometimes the school pays additional costs in order to support the visit. Parents have a right to know how each trip is funded. The school will provide this information on request.

2.3 The following is a list of additional activities organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- Visits to museums
- Sporting and religious activities which require transport expenses
- Outdoor adventure activities
- Visits to the theatre
- Musical events
- Residential school trips



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### 3. Residential visits

3.1 When the school organises a residential visit in school time or mainly school time, a charge is made to cover the cost of board, lodgings and travel. Where there may be a hardship situation parents are encouraged to discuss the situation with the headteacher and provision may be made for the child.

### 4. Music tuition

4.1 At St Adrian's all children study music as part of the normal school curriculum. We do not charge for this.

4.2 There is a charge for individual or group music tuition if this is not part of the National Curriculum. The peripatetic music teachers teach individual or small group lessons. We make a charge for these lessons. Parents in receipt of state benefits may be entitled to support for these fees and the school will provide the relevant information. We give all parents information about additional music tuition at the start of each academic year.

### 5. Swimming

5.1 The school organises swimming lessons for children in Key Stage 2 and Key Stage 1. These take place in school time and are part of the National Curriculum. We make no charge for this activity but we do ask parents for a voluntary contribution to cover the cost of the tuition and transport to and from the swimming pool. We inform parents in advance when these lessons are to take place.

### 6. Review

This policy will be reviewed bi-annually by the Finance and Personnel Committee.