Dear Parents and carers,

**Your Child’s Learning Journal**

We use an electronic Learning Journal called Tapestry. This is an educational software that allows us to create individual ‘learning journals’ for your child. The software records photos, observations and comments in line with the Early Years Foundation Stage and shows your child’s learning experiences during Nursery and Reception. This system has enhanced our methods of assessment and increased opportunities to celebrate the children’s achievements.

We will share your child’s learning journal with you as a PDF. This will allow you to view it on a computer, tablet, Smartphone as well as the capability to print out a paper copy for yourselves. You will be able to follow your child’s individual progress and reflect upon their achievements with your child. It will also provide your own keepsake of your child’s time in Foundation Stage.

All of the information is stored on a secure server and data protection is extremely important to us at St. Adrian’s. Although you will have already been asked to provide information regarding permission to take photos and record observations, we are taking this opportunity to clarify your understanding of parental permission. We, therefore, ask that you indicate on the Google Questionnaire that you give your parental agreement relating to the use of Tapestry.

At the end of the summer term or during the summer holidays, you will be sent a link via email giving you a log in code. You will then be able to take a look at it and fill in some of your child’s details in advance.

If you have any questions or queries regarding the electronic Learning Journals we are very happy to discuss further.

We hope you enjoy this way of viewing your child’s achievements as much as we do!

Yours sincerely

Mrs Palmer

Foundation Stage Leader