

ST ADRIAN'S CATHOLIC PRIMARY SCHOOL: GOVERNING BODY

Minutes of the First Meeting of the Summer Term – Wednesday, 29 April 2020 – 6.30pm [Virtual Setting]

Present:	Mr. R. Belt FG [Chair]	Mrs. J. Harrison FG	Mrs M. Roe FG
	Mr. D. Bedford HTG	Mr. R. King STG	Mr. A. Sallis AM
	Mr. E. Behan FG	Mrs. L. Peacock PG	Mr. W. Tominey FG
	Mr. P. Broderick FG	Ms M. Moroney FG	Mr. D. Tang LAN
	Mrs. E. Christie PG		
In attendance:	Mrs. B. Bliss [Clerk to Governors]		
No apologies for absence			

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1.	THE MEETING opened with prayers led by the Chair, who thanked all present for coming together for this meeting in a virtual setting. He stated that the agenda had been slimmed down to cover only the most important items requiring reporting/discussion; less important items would be deferred to a later meeting.	
2.	STATEMENTS OF PECUNIARY/CONFLICT OF INTEREST: None	
3.	MINUTES OF LAST MEETING [29 January 2020] AND MATTERS ARISING FROM THESE:	
3.1	Minutes: Copies having been previously circulated, no amendments/queries were raised, and the minutes were agreed as a correct record of proceedings: proposer Mrs Christie; seconder Mr Behan The Clerk to arrange for these to be signed by the Chair.	Clerk
3.2	Matters Arising [Items not included elsewhere on the agenda]: None	
4.	HEAD TEACHER:	
4.1	Copies of the Covid 19 Report and HT's Report [Spring Term, Part 2] including School Development Plan updates , having been previously posted on GovernorHub , the HT answered questions from governors submitted beforehand and raised at this meeting. The Chair reminded all present to use the chat function if they wished to make comments or ask a question.	
4.2	Covid 19 Report:	
4.2.1	The need to refund staff for use of home internet data? In reply to a question, the Chair stated that the S+P WG/Finance Committee would consider this, and staff requests on an individual basis.	
4.2.2	What part of the curriculum has been transferred to the virtual school and what is working well? The HT stated that, given the short timescale and limited resources, it had been a challenge to plan work across all the classes so quickly. The Google Classroom had been a great investment in e-learning platforms. Work was uploaded on a daily basis with inter-active activity between staff and children. Parents [representing 121 pupils] who had replied to a recent survey had been overwhelmingly positive. He was happy with, and very proud of the staff's efforts, given that some also had young families to care for/home school.	
4.2.3	School Closure - Administration and Management: It continued to take phenomenal efforts to keep the school open, administer the FSM voucher system, identify and monitor vulnerable pupils, and continue to provide regular	

	<p>work across all the classes. He highlighted particularly the great difficulty that schools were having in accessing the FSM voucher system, although St Adrian’s had managed to put this in place, after excessive hours on the phone.</p> <p>4.2.4 Link Governor Roles during School Closure: In reply to a question, link governors were encouraged to continue with their roles by contacting class teachers, to show interest and offer support and praise.</p> <p>4.2.5 NQT teachers - Ongoing Training Support during the Summer Term – Completion of Probationary Years: In reply to a question, the HT stated that NQTs would continue to receive mentoring during school closure, and the <i>DfE</i> had confirmed that the <i>Corona Virus</i> would not delay qualification at the end of the summer term; it was assumed that <i>HfL</i> would defer training for those who could not attend courses.</p> <p>4.2.6 School Hubs: In reply to a question, the HT stated his reasons for St Adrian’s not taking part in this scheme. However, if during lockdown, another school could not open because of staffing issues, he would, of course, offer to take its key worker/vulnerable pupils.</p> <p>4.2.7 Numbers attending School during Lockdown: In reply to a question, the HT stated the original take-up number had decreased quickly, and his view of the reasons for this. In giving the current number, he noted that this was now constant, and the system working well.</p> <p>4.2.8 Pupils coming to School during Lockdown: In reply to a question, the HT stated that, for confidentiality reasons, he did not want to be drawn on whether vulnerable pupils were attending. since some governors had pupils at school during lockdown. If those in this category were not in school [whether expected or not], he ensured that he had regular contact with the parent/social worker concerned.</p> <p>4.3 HT’s Report [Spring Term, Part 2] including School Development Plan Updates:</p> <p>4.3.1 RAMAAS Training: In reply to a question, the HT confirmed that on this occasion this stood for <i>Reducing and Managing Allegations Against Staff</i>.</p> <p>4.3.2 Pupil Attendance: Replying to a comment that his report showed an improvement on already very high attendance levels, the HT stated that the DHT actively monitored these; on investigation, pockets of weak attendance usually revealed other reasons.</p> <p>4.3.3 L3/L4 sheets: In reply to a question, the HT stated these had all been given for behaviour issues. Although there had been a slight increase in the spring term, so far the overall number for the current school year was not high. The small rise was due in part to a new system which made it much easier to report issues, thus giving a more realistic view of behaviour and the ability to identify a pattern. The HT confirmed, as required, he would report on bullying, racism and homophobia in the summer term.</p> <p>4.4 In conclusion, the Chair expressed appreciation to the HT and his staff for their work during this difficult time and asked that the GB’s thanks be passed on to all concerned.</p>	<p>Link Govs</p> <p>HT</p> <p>HT</p>
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