

GOVERNING BODY OF ST ADRIAN'S CATHOLIC PRIMARY SCHOOL
Second Meeting of the Autumn Term - Monday, 28 November 2016 – 6.00pm in the School

Present	Mr. R. Belt FG [Chair]	Mrs. J. Harrison FG	Mr. A. Petch FG
	Mr. D. Bedford AM	Mrs. Y. Hawkes HTG	Mrs. M. Roe FG
	Mr. E. Behan PG	Mr. R. King STG	Mr. D. Tang LAN
	Mrs. E. Christie PG	Ms. M. Moroney FG	Mrs. N. Thorpe PG
Apologies	Mrs. J. Egenes FG		
In attendance	Mrs. B. Bliss [Clerk to Governors]		

		ACTION
1.	THE MEETING opened with prayers led by the Chair.	
2.	APOLOGIES FOR ABSENCE were received and accepted from Mrs. Egenes.	
3.	STATEMENTS OF PECUNIARY/CONFLICT OF INTEREST: None	
4.	EXTRA ITEMS FOR INCLUSION UNDER ANY OTHER BUSINESS: None	
5.	FGB MEETING [3 October 2016] – MINUTES AND MATTERS ARISING:	
5.1	Minutes: Copies having been circulated, and there being no proposed amendments, the minutes were agreed as an accurate record of proceedings [proposer Ms. Moroney, seconder Mr Petch] and signed by the Chair.	
5.2	Matters Arising:	
5.2.1	Terms of Reference – Finance and Admissions + Discipline Committees – GB Approval: Copies having been emailed to her, the Clerk agreed to circulate these to governors.	BB
5.2.2	Vision and Strategy Plan – Communication to Parents: It was agreed to postpone this until the spring term.	YH/MR
5.2.3	GB Training Governor - Replacement: Mrs. Thorpe had agreed to take on this responsibility.	
6.	POST OFSTED INSPECTION FEEDBACK MEETING FOR PARENTS -21 November 2016:	
6.1	Approximately 60 parents had attended, and shown a positive and lively interest in the inspection outcome and RoL data.	
6.2	Since the RoL data had been received the day after the inspection and did not form part of the official <i>Ofsted</i> report, the meeting provided an opportunity to share with, and explain this to parents.	
6.3	In discussing parents' comments, governors agreed on a number of points, including: <ul style="list-style-type: none"> • The meeting was a chance to stress that, although the school had received a good judgement, staff refused to be complacent and were still looking forward • The excellence of the DHT's explanation on RoL data, in spite of the wealth of technical data that it contained • The RoL data was the best way to show how well the school was doing compared with national levels 	
6.4	It was decided that the GB should write to non-attending parents, reporting on the outcomes of the meeting, and giving the RoL data headlines, being careful to stress the difference between progress and attainment.	JH/YH
6.5	The RoL data should also be uploaded on the school website.	EB

	<p>MRS THORPE ARRIVED</p> <p>7. CORE GROUP MEETINGS AND FEEDBACK [Friday, 4 November 2016]: Minutes of core group feedback to the FGB would follow shortly.</p> <p>8. HEAD TEACHER:</p> <p>8.1 Autumn Termly Report: It was noted that this had been formulated to slot in with the school development plan headings. Copies of the report having been previously circulated, the HT expanded on a number of topics, including:</p> <p>8.1.1 Strategic Plan Goal 1 – To further develop the distinctive nature of our school within the Mercy tradition:</p> <ul style="list-style-type: none"> • Visit from CAFOD to lead a school assembly on the Year of Mercy • Use of 'Ten Ten' resources • Setting up of a chaplaincy team – preliminary work <p>8.1.2 Strategic Plan Goal 2 – to develop and embed sustainable high quality and robust leadership at all levels across the school:</p> <ul style="list-style-type: none"> • Most of this had been covered by core group meetings and the Ofsted inspection • Visits from HfL personnel for HT appraisal, review and support • Introduction of a new appraisal system for teaching and support staff <p>8.1.3 Strategic Plan Goal 3 – to build a culture of success and achievement for all regardless of their starting point:</p> <ul style="list-style-type: none"> • Data driven – therefore, nothing that Ofsted had said was not already known • Ofsted inspectors were most impressed with the way that the school was able to pinpoint the individual progress of a pupil <p>8.1.4 Strategic Plan Goal 4 – to develop an aspirational and inspirational curriculum:</p> <ul style="list-style-type: none"> • A very successful science curriculum day held in the first half of autumn term • An art/design craft day planned for second half of autumn term • This goal was closely related to work within the curriculum groups <p>8.1.5 Strategic Plan Goal 5 – to strengthen engagement between school, parents and community:</p> <ul style="list-style-type: none"> • Parents' introductory meetings held for all classes at the beginning of the school year, and Reception in October. • Setting up of a Parents' Forum [although this had been delayed due to Ofsted] <p>8.1.6 Strategic Plan Goal 6 – to secure effective and strong financial management in order to facilitate excellence in staffing, and a high quality learning environment in order to achieve excellent outcomes for pupils:</p> <ul style="list-style-type: none"> • LCVAP bid submitted for toilet improvement and refurbishment of pupil toilets <p>8.1.7 Pupil Premium Update: In her report, the HIP had agreed with the school's judgement that these pupils' progress was outstanding</p> <p>8.1.8 Sports Partnership Grant: The sports partnership apprentice to the school had undertaken more responsibility this term, in the wake of the retirement of Mrs. Humpage last summer.</p> <p>8.1.9 Safeguarding: Actions following advice from the HIP had resulted in a follow up audit, giving the school a clean bill of health and fulfilling all the safeguarding requirements of Ofsted</p> <p>8.2 In reply to questions on her termly report, the HT stated:</p>	<p>JH</p>
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